Approved For Release 2001/07/12: CIA-RDP79-00498A0001000 Blood States Color

Clarification of Cost Factors - GSA Interior Design Services - Parcel 1

John F. Blake Deputy Director for Administration Room 7D-24. Headquarters

DDA 76-2335

5454 7 May 1976

Executive Assistant to the DCI Room 7D-60

Jennifer:

Here is a revised cost estimate for the Interior Design Services by the ladies of GSA. The "Parcel 1" referred to in the memorandum is described in the attachment. Would you be good enough to discuss it with the Director and let me know your pleasure?

DD/Administration Room 7D-24

/s/ John F. Blake John F. Blake

Att

Memo to D/Ologistics from DC/Real Estate & Construction/OL Dtd 7 May 1976; Subj: Clarification of Cost Factors - GSA Interior Design Services - Parcel 1

Distribution:

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DDA: JFB1ake:der (7 May 1976)

MEMORANDUM FOR: Director of Logistics

SUBJECT : Clarification of Cost Factors - GSA Interior

Design Services - Parcel 1

REFERENCE : Memo dtd 27 Apr 76 to D/L fr DC/RECD, Subject:

Revised Estimates - GSA Interior Design Services

for Selective Service Building

In response to your most recent query requesting a breakdown of services and products to be provided by G.S.A. for 170 hours of interior design work relative to Parcel 1, the following information was obtained from Ms. Judy Isaacs of G.S.A. Interior Design Services:

Preliminary Design - 100 Hours

Field survey of space to be treated.

Initial client interviews and consultation for problem definition and requirements development.

Furniture Research - Search and identification of furniture, furnishings, and upholstery to suit client requirements.

Preparation of preliminary presentation:

Preparation of proposed layout drawings.

Preparation of color coordinated sketches; finish schedules, display samples of carpeting, drapery, upholstery and wall coverings; and display selections of furniture and furnishings.

Preparation of itemized budgetary estimate.

Presentation of proposed design recommendation for consideration, modification, and tentative approval.

Final Design - 70 Hours

Adaptation of client modifications into a firm conceptual scheme.

0L 6 2285

SUBJECT: Clarification of Cost Factors - GSA Interior Design Service - Parcel 1

Coordination and selection of fabrics and upholstery through interface with commercial showrooms.

Preparation of specification write-ups for each piece of furniture or furnishing for procurement requisitions.

Preparation of presentation boards containing pictures of furniture and samples of materials, etc.

Preparation of final presentation drawings, finish schedules, and color schemes.

Presentation of final product to client for approval.

STATINTL

Deputy Chief
Real Estate and Construction Division, OL

Att

Att to Memorandum for D/L dated 27 April 1976

SELECTIVE SERVICE BUILDING INTERIOR DESIGN FEE ESTIMATES PER PARCEL OF SPACE

Parcel 1			k
STATINTL	Mr. Bush DCI Executive Assistant Secretaries Conference Room	170 hours	\$3,485.00
<u>Pa</u>	rcel 2		
	Reception Area	60 hours	\$1,230.00
<u>Pa</u>	rcel 3		•
STATINTL	Mr. Mr. Secretaries ADC/DCI/IC Executive Officer ICS	130 hours	\$2,665.00
<u>Pā</u>	rcel 4		
	Interim Furniture Layout & Design Sixth Floor	40 hours	\$ 820.00
TO	OTALS - SIXTH FLOOR	400 hours	\$8,200.00

D/L M

27 APR 1976

MEMORANDUM FOR: Director of Logistics

SUBJECT

: Revised Estimates - GSA Interior Design Services

for Selective Service Building

1. Per our recent conversation and your guidance, GSA has been requested to provide a breakdown of interior design service fees by parcels listed below. The original total fee was estimated between \$10,000 and \$11,000 and included slightly in excess of 500 hours of time for interior design services, which included the sixth floor and some work on the remaining floors of the building.

2. Interior design services for the remainder of the building have been extracted from the scope of work, and the fees for the desired parcels on the sixth floor are submitted in the attachment. Since GSA estimates it will require approximately 6 weeks to accomplish the interior design for these parcels on the sixth floor and that additional time will be required to acquire the desired furniture and furnishings, a fee estimate for design services involving interim locations of existing furniture was included in Parcel 4.

Deputy Chief
Real Estate and Construction Division, OL

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Clarification of Cost Factors - GSA Interior Design Services - Parcel 1 FROM. John F. Blake Deputy Director for Administration Room 7D-24, Headquarters To: (Office designation, room number, and building) 1. Executive Assistant to the DCI Room 7D-60 2. Here is a revised cost estimate for the Interior Design Services by the ladies of GSA. The "Parcel 1" referred to in the memorandum is described in the attachment. Would you be good enough to discuss it with the Director and let me know your pleasure? STA DD/Administration Room 7D-24 7. DD/Administration Room 7D-24 Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL Att: Memo to D/Logistics from DC/Real Estate & Construction/OL SA DATE DATE OF THE SALE OF	GUCTASSILIED RZE	ONLY		L	CONFIDENTIAL	SECRET
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